



PURPOSE

To hold congregational property for the congregation as part of the United Church.

GOAL

To hold congregational property.

DEFINITION

Congregational Property: any kind of property that a congregation might own. This includes land, buildings, money, investments, furniture and equipment.

OBJECTIVES

To hold title to all property of the congregation.

To comply with all decisions about congregational property that are made by the governing body, the presbytery, or the Conference.

(See United Church Manual, Section G.3.4.1 and G.3.4.2)

MEMBERS

Number

The Trustee members are the same as the Board members.

Term of Membership

Trustee and Board members are elected for a two-year term, with two renewable one year terms.

Early Removal

Trustee and Board members may be removed before their term ends if they:

- a) resign;
- b) move away;
- c) leave the United Church;
- d) miss more than three meetings in a row;
- e) exhibit unsuitable behavior; or
- f) other reasons the congregation feels appropriate.

Staff Support

Executive Director, Operations

MEETING

Quorum

A quorum will constitute fifty percent plus one of the membership.

Frequency of Meetings

A minimum of one meeting will be held per year to receive the Wesley Place Annual Report. Special meetings may be called if needed.



Chair

The Board chair will be chair of the Trustees.

Notice of Meeting and Agenda

An agenda will be circulated at least five days prior to a Trustee meeting.

Meeting Minutes

Meeting minutes will be circulated no later than one week after a Trustee meeting.

Voting

All members may vote and decisions are reached by consensus.

REPORTS TO

The congregation through the Church Board

RELATED POLICIES

United Church Manual

REVIEW AND REVISION

These terms of reference will be reviewed every two years.