

## **NOTES ON INCOME** (highlighting significant changes only from 2016)

### 1. Offerings

#### a. Core Church Funding

Core funding has been decreased by approximately 5%, reflecting lower givings over the past year. The returns from the annual giving (stewardship) campaign indicated giving would not increase for 2017.

#### b. Open

This category combines general donations and loose donations. Based on 2016 givings in this category, it was decreased by 1.7%.

#### c. Services

This category reflects the income received from various services and it has been increased by 10%.

#### d. Program

Donations to programs has been increasing over the past several years and the budget reflects an approximate 17% increase for 2017.

#### e. Other

This category reflects income related to items such as Open Sanctuary, Prayer Candles, Income Interest, and the Observer.

### 2. Use of Facilities

2016 saw a reduction in the rentals of facilities, specifically in weddings and filming and this trend is anticipated to continue into 2017.

### 3. Outreach

See Schedule A for details on the flow through programs that sit in this category. 2016 figures reflect the generous donations towards the refugee sponsorship campaign in the first quarter of the year.

## **NOTES ON EXPENSES** (highlighting significant changes only from 2016)

### 1. Ministry

#### a. Christian Development and Faith Formation (CDFF)

This category has seen increased program offerings such as the modular course and contemplative prayer, resulting in an increase in the budget.

#### b. Hospitality

Hospitality has been increased to accommodate growth in numbers attending services, programs and activities.



c. Ministry

Funding was added for a Children’s Choir leader and an Eat, Play, Love coordinator, as well as for a Parish Nurse. The budget for Ministry personnel is:

Permanent Ministry Personnel	Gary Paterson (Lead Minister) Dan Chambers (Minister Congregational Life) Jen Cunnings (Minister, Children, Families and Elders) Darryl Nixon, (Minister of Music) Curt Allison (Minister, Outreach) June Wyse (Parish Nurse)	\$370,048 Salaries \$71,500 Benefits \$14,324 Continuing Ed/other
Contract	Relief Personnel	\$ 3,000
Children & Youth Ministry	Sunday Club Teachers, Junior and Senior Youth group leaders, relief staff, children’s choir leader	\$ 36,768

d. Ministries, New/Revised

This category was introduced in 2016 to allow seed money for new programs. It has been reduced by 20% and refocused to include new programs as well as changes to existing programs.

e. Outreach

It is anticipated that we will increase spending in 2017 once the refugee family from Syria arrives.

2. Operations

a. Administrative

Budget is reduced from 2016 due to cost efficiencies.

b. Financial Expenses

After a review of the accounting firm conducting our annual Financial Review, we contracted with a new firm for a reduced cost.

c. Personnel

A small downward adjustment was made as line items were reviewed and tightened. After discussion, it was agreed that we did not require a volunteer



coordinator as approved in 2016 and this line item was removed. The budget for operations personnel is:

ED Ops and office staff	Patricia Stevens (Exec Dir, Ops) Ursula Andrade (Office Coordinator) Edgar Kavanagh (Admin Ass't) Gordon Lowe (Bookkeeper)	\$165,360 Salaries \$29,500 Benefits \$3,850 Continuing Ed/other
Caretakers	Tom Rose (Head Caretaker) Dennis Deng (Caretaker) Rod Navarro (Caretaker)	\$ 89,962 Salaries \$ 23,000 Benefits
Consulting	To bring in expertise as needed	\$ 25,000

d. Giving (Stewardship)

2016 saw a move from previous campaigns reliant on print material and mailouts, to an approach that focuses on a giving culture and utilizes storytelling and dissemination of information electronically.

e. Subscriptions and Fees

Increases are anticipated in this area, as per practice the past several years.