

**Minister of Adult Faith Education and Discipleship, and Jazz Vespers
St. Andrew's Wesley United Church
Vancouver, BC
2026 (40 hrs a week)**

This is a minister whose passions are preaching, teaching and pastoral care. A heart-centred leader who wants to grow a congregation through relationship and who also has a love of our four pillars of Art, Spirit, Social Justice and Inclusion, you are a relational minister who has practical and lived experience in deepening peoples faith through courses, fellowship, and an open approach to theology grounded in lived experience. As a preacher you have an interest in jazz and are skilled at preaching to a diverse audience that doesn't always see themselves as a congregation. As an educator you know how to meet people where they are and love the challenge of engaging people in inquiring about their faith. Reporting to the Lead Minister, and Ministry and Personnel, you will be part of a faithful and dynamic team that seeks growth, relationship and humility. You must be an ordained minister in the United Church of Canada to be considered for this role.

Accountable to:

Reporting to the Lead Minister, this position is accountable to the governing body of the local ministry unit, through the Ministry and Personnel Committee. This position is accountable to the Office of Vocation for oversight and discipline. This position has a relationship of support, collegiality and covenant with the Pacific Mountain Region.

Adult Faith Education/Spiritual Formation (12 hours per week)

Oversight for the Adult Education/Spiritual Formation program.

- Work with Ministry Team to develop and coordinate adult education program, invite speakers and set themes and topics. Programs run a minimum of six times a year and usually coincide with a liturgical season. Not all programs will be taught by this staff person.
- Lead Adult Education/Spiritual Formation programs as needed, including new members program *Exploring Faith* and any ongoing bible study.
- Develop curriculum for current and emerging programs in discussion with the ministry team
- Oversight and support of the lay-led Library Team
- Responsible for overseeing the marketing, registration and communications of these programs and courses with support from the Operations team

Adult Discipleship and Formation (7 hours a week)

- Creation of curriculum and teaching of a new discipleship program for the congregation that is run twice a year

- Offer workshops and/or hire folks to offer workshops to teach congregation members how to offer personal testimony in worship, to guest preach and to offer the pastoral prayers, thereby increasing lay participation in worship
- In collaboration with the Lead Minister, develop leadership training workshops to help empower lay leaders in the congregation
- Collaborating with the Minister with Children and Families and the Minister of Youth/Young Adults on any joint curriculum for discipleship and formation and, as needed, shared teaching of any said curriculum

Worship (10 hours per week)

Through liturgical leadership and preaching, support the worshipping life of the congregation of the Jazz Vespers service and some support of the Sunday morning service.

- Participate in the planning and coordinating of the Sunday services with the Lead Minister and Ministry Team
- Preach a minimum of twice a month for the Jazz service, with others on the ministry team and special guests filling in for the other Sundays
- Oversee the Jazz Vespers booking coordinator to ensure musicians are booked and themes are established
- Oversee the Jazz Vespers volunteer team with support from the Volunteer Coordinator and continue to build a lay team that is committed and supported
- Preside in the morning service a minimum of once a month in order for the morning congregation to build a relationship with you
- Preach for the morning service a maximum of once a month in order for the morning congregation to build a relationship with you
- Participate in some of the key high holy day services such as Holy Week, Easter, Christmas, etc and other key services such as Trans Day of Remembrance, Black History month, Pride, Reconciliation Sunday, etc.
- Provide holiday coverage for worship services as needed
- Be available as needed for memorial services, baptisms, weddings and other special services

Pastoral Care Support (4 hours per week)

- As directed by the Minister of Pastoral Care, visit/call those in crisis, in hospital or at home as when needed
- As directed by the Minister of Pastoral care, provide email and phone communication to those on the pastoral care list as needed
- As per your own relationships in the congregation, meet with newcomers and existing congregation members per request

Administration (4 hours per week)

- Attend weekly staff meetings
- Participate in staff planning meetings and staff/board visioning
- Monitor the tracking system for newcomers with the Operations team
- Update the database to ensure membership status is tracked and newcomers are added into our systems
- Contribute content to the Communications Coordinator for social media, newsletters and the website
- Contribute to the budget and planning sessions of the church
- Attend the StAW ACMs

Congregational Life (2 hours per week)

- If male identified, facilitate the Men's Breakfast twice a month
- Host or attend various congregational events and seasonal gatherings at the church as per the discretion of the Lead Minister

Work of the Broader Church (1hr a week)

- This might include attending the PMR ACM, the GC ACM and committee work for the wider church

Required Knowledge, Skills, and Abilities

- Ordered Minister in good standing (or eligible for call) within The United Church of Canada
- Strong worship leadership skills
- Demonstrated experience in pastoral care across diverse needs
- Proven ability to build community partnerships and foster congregational vitality
- Excellent interpersonal, communication, and collaborative leadership skills
- Proficiency in Microsoft Office, online applications, and social media
- Valid driver's license and access to a vehicle
- Commitment to support an Affirming ministry and a culture of inclusion, respect, and consensus-building
- Strong self-management, EQI, and adaptability in a dynamic environment
- Demonstrated experience in leadership and working on a team

Personal Qualities

- Energetic, imaginative, and hopeful leader
- Thoughtful and open to innovation within denominational guidelines
- Visible and engaged presence within both congregation and community

Commented [SG1]: Here are some examples of a summary of knowledge, skills and abilities that some congregations have begun to put into descriptions. Again a suggestion

- Collaborative, humble and warm

Compensation & Terms

- Full-time position (40 hours per week)
- Compensation and benefits in accordance with United Church of Canada

Guidelines

- Participation in pension and benefits plan
- Vacation, continuing education, and sabbatical provisions included

Application Process:

Please submit your resume via email to carol.tanner@me.com